

**Special Called Meeting  
Benton City Council  
February 6, 2024**

A special called meeting of the Benton City Council was held on Tuesday, February 6, 2024 at 3:00 pm at Benton City Hall. Mayor Rita Dotson called the meeting to order followed by Pledge of Allegiance and opening prayer by Bethany Cooper.

Council members present were Guy Henton, Rita Murray, Ann Riley, Laura Craynon and Kevin Farley. Absent was Butch Holland.

Others present were Rob Mattingly, City Attorney and Bethany Cooper, City Clerk/Treasurer.

Mattea Mitchell and Jon Young with Purchase Area Development District were present along with Wendy Baxter, David Green and Holly Darnall on behalf of Marshall County Caring & Needline to discuss their upcoming project through CDBG. Jon and Mattea discussed the grant portion of the project. City Attorney Mattingly addressed his concerns with the agreement regarding the cost overrun and doesn't want to see City of Benton accountable for that. Jon clarified that the resolution that will need to be approved will have to have that wording because of grant requirements but the legal binding agreement will state that Marshall County Caring & Needline will be responsible for any cost overruns.

City Attorney Mattingly also addressed that he wants to make sure a representative from the City is involved throughout the project. Mattea confirmed that Mayor Dotson will be involved and invited to all meetings.

Mattea added that the City will have to open a non-interest-bearing account for this project to flow all funds through.

Mayor Dotson read a resolution acknowledging being the recipient of a CDBG from the Department for Local Government to remodel the Marshall County Caring & Needline facility and to comply with all requirements of this CDBG grant. The City Council also adopts this resolution to establish the use of all rental payments. A motion was made by Riley, seconded by Murray to approve. All agreed. Motion carried.

Mayor Dotson read a resolution to comply with the Housing and Community Development Act of 1974 and to adopt a Residential Antidisplacement and Relocation Plan pursuant to Section 104(d). A motion was made by Henton, seconded by Farley to approve. All agreed. Motion carried.

Mayor Dotson read a resolution to support the Marshall County Caring & Needline CDBG-CV project. A motion was made by Farley, seconded by Henton to approve. All agreed. Motion carried.

Mayor Dotson read a resolution to implement procurement standards for CDBG funds for the Marshall County Caring & Needline project. A motion was made by Riley, seconded by Henton to approve. All agreed. Motion carried.

A motion was made by Henton, seconded by Farley to give Mayor authority to sign all legal documents for this CDBG. All agreed. Motion carried.

Wendy Baxter gave an overview of the project details. The existing Marshall County Caring & Needline building will be completely renovated and a drive-thru access will be added. They are currently waiting on completed engineered plans in order to put the project out for bid. The project is expected to take approximately one year to complete.

There being no further business to discuss, meeting adjourned at 3:37 pm.

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Rita Dotson, Mayor

ATTEST:

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Bethany Cooper, City Clerk/Treas.